

## ***SPECIAL CITY COUNCIL MEETING***

**July 29, 2008**

**6:00 P.M.**

Mayor Ronnie Torres called the Special Meeting of the Belen City Council to order at 6:00 P.M.  
Roll call taken by Sally G. Garley, City Manager.

***PRESENT:*** Ronnie Torres, Mayor  
Wayne Gallegos, Councilor  
Mayor Pro-Tem David Lopez  
Rudy Jaramillo, Councilor

***ABSENT:*** Terese Ulivarri, Councilor

***CITY STAFF:*** Sally G. Garley, City Manager  
Audrey Torres, Procurement Specialist  
Mike Chavez, Chief of Police  
Lawrence Kanisherio, IT

***OTHERS:*** Jackie Schlotfeldt, VCNB  
Gilbert Tabet, Circle T  
Dianne Mattson, Our Tomorrow  
Jerah R. Cordova, Our Tomorrow

### ***ADOPTION OF YEAR END BUDGET RESOLUTION:***

Mayor Torres read the next agenda item in reference to adoption of year-end budget resolution and asked City Finance Director, Mildred Garley to explain the changes that were made to it. Mildred said she provided everyone with the amended year-end copy of the resolution and there were a few changes that were minor.

Mayor Ronnie Torres asked if there were any questions from the Council on the year-end budget resolution.

Councilor Wayne Gallegos asked a question on cash transfers and how it shows at the end of the year. Mildred advised there are some for debt service, so if you collect a tax and have a debt against that tax then you do a transfer everything has to be booked. If you note at the end of the

page there is a zero in order to balance. For instance, when you have an administrative cost for lodger's tax, there is an administrative cost, so you just transfer from lodgers to administration. Councilor Gallegos asked if this was money that was left at the end of the year. Mildred, Finance Director, advised it is a budgeted item not because there is excess money. Councilor Wayne Gallegos said he did not understand that part because he noticed there were many cash balance transfers and just wanted to know. Mildred, Finance Director, said it is not extra money it is budgeted or an authorization through state statute.

Councilor Wayne Gallegos said he noticed there were some departments that were joined which made it easier for reading although he could not find the Harvey House.

Finance Director, Mildred Garley advised this resolution was the year end resolution where you make adjustments as needed, for instance if you have increase in revenues there is a difference in your budget versus what you received or what you transferred or spent that is what you see in the attachment to the resolution so this resolution has to be done first and then the budget will be explained.

Councilor Wayne Gallegos made a motion to adopt the year-end resolution.

Mayor Pro-Tem David Lopez asked if the four thousand dollars proposed by Manny, Fire Chief, if that was included in the resolution. City Manager, Sally G. Garley advised that was in the final budget in reference to the medical director. Mildred Garley, Finance Director, advised that change was not made but will be included.

Mayor Ronnie Torres advised there was a motion on the floor. Councilor Rudy Jaramillo, seconds the motion, motion carries.

#### ***APPROVAL OF FISCAL YEAR 2008-2009 BUDGET RESOLUTION:***

Mayor Ronnie Torres read the next agenda item in reference to approval of Fiscal Year 2008-09 Budget Resolution as presented by Finance Director, Mildred Garley who advised: on the recap page, as noted by Councilor Wayne Gallegos, there were some funds combined, what she did was to put an enterprise fund. Within the enterprise fund, there will be the water department, sewer department and solid waste department, which is the way it is reported to DFA (Department of Finance and Administration). Another thing is that the Harvey House is now included in the General Fund because there is not much activity in there most of the expenses are paid out of general fund. Also on the recap page the difference from the preliminary to the final is Christopher Road we did not have a budget for the preliminary so we incorporated a budget for the final. Another item was the insurance is different which is twelve thousand more than initially projected so that is increased. The dispatch center was also increased by one hundred eight thousand. Library renovations had a cash balance carry over of sixteen thousand two thirty two which was budgeted. The consultant for water rights was increased by five thousand dollars. In the planning and zoning department there is a planning grant in there, which was increased by five thousand dollars because, that is City match for the grant. In the fire fund, expenses were increased by eleven thousand dollars because of cash carry over for funds and there is a letter of approval, with the Fire Chief, to do so. The law enforcement fund was also a fund that had a cash carryover with DFA approval.

On page 2 of the budget, middle of the page, some funds were closed and combined into the general fund for one hundred twenty eight thousand. The FEMA disaster assistance was increased by an additional thirteen thousand dollars because funds were not received from the prior fiscal year. Transfer to RSVP was reduced because of a cash balance and it is a grant. Mildred advised there was one thing she did not do and that was on the fire department the medical director needed to be increased.

Mayor Ronnie Torres asked if there were any comments from City Council if none he so entertains a motion. Councilor Rudy Jaramillo moved to approve. Mayor Pro-Tem David Lopez seconds the motion, motion carried.

***ADJOURNMENT:***

Mayor Ronnie Torres asked for a motion to adjourn tonight's meeting.

Councilor Wayne Gallegos moved to adjourn this meeting. Councilor Rudy Jaramillo seconds the motion, motion carried.

/ss  
Ronnie Torres, Mayor

ATTEST:

/ss  
Sally G. Garley, City Manager